

## Research study – FUSILLI Project, WP 2 Food Policies Identification

You are invited to participate in a research study that identifies new cities, initiatives or living labs in Europe and the wider world and stimulates them to become part of a worldwide community of knowledge on integrated urban food policies. We have received your contact information via desk research. After reading this information sheet, you will have the opportunity to ask any questions you may have. You will be separately requested to provide consent for participating in the study.

### What is FUSILLI Project about?

The EU-funded FUSILLI project (acronym of *Fostering the Urban Food System Transformation through Innovative Living Labs Implementation*) aims for an integrated and safe holistic transition towards healthy, sustainable secure, inclusive, equitable and cost-efficient food systems. As part of this project, the objective of the research in which you are about to participate is to unravel how some food initiatives in Europe are able to integrate different domains, departments or parts of the food chain, while working together with wide variety of stakeholders. We focus specifically on the topics of integration, multi-stakeholder collaboration, and how (local) enterprises can be supported in making affordable and healthy food available.

### Purpose of the research

We will interview people affiliated with urban food system sustainability related initiatives, to learn about the approaches they take, and how they are able to do what they do. These insights will be used in project reports for the FUSILLI Project and wider academic publications and thesis on urban food systems.

The purpose of this study is to collect information about

1. What kind of learning questions/needs/challenges are present in cities, initiatives or living labs in relation to (urban) food system sustainability transformation.
2. What kind of strategies/tools are needed to work on the (urban) food system sustainability transformation challenges recognised in the cities, initiatives or living labs.

### Description of the process

The study consists of

1. **online interview**, in which we will ask you questions about food system sustainability transformation related learning questions/needs/challenges in the food initiative you are affiliated with. Most questions will be open-ended, so there is no right or wrong answer. We are simply interested to hear your story. The online interview will take approx. 60 min.
2. **focus group online discussion** to identify strategies/tools are needed to work on the (urban) food system sustainability transformation challenges. Participants of the discussion are actors and stakeholders (e.g. representatives of academic research, public and private sectors and citizen/consumer) related to same initiative (e.g. Living Lab). The online discussion will take another approx. 60 min.

### Potential risks and benefits of participation

The results of this study will be used and shared for wider understanding about innovative living labs implementation, urban food system sustainability transformation and related food policies identification. You may not receive any direct benefit from participating in the study.

The procedures and methods used during this study do not involve health risks, social risks, financial risks and risks relating to personal data breaches.

Participants will not receive financial compensation.

## **Data confidentiality, processing and storage**

Consent forms for participation will be signed via TUNI Sign digital signature service used by Tampere University of Applied Sciences. A participant will receive an email request to sign the consent form.

The list of contacts collected for purposes of key informant interviews, signed consent forms, original audio-recordings will be stored in TAMK's internal secure cloud-storage system TUNI OneDrive. The audio files will be transcribed (and translated if language is other than English) and pseudonymized. Only persons who will have access to the identifiable data are: Ms. Sanna Luoto (sanna.luoto@tuni.fi) and Ms. Ella Kallio (ella.kallio@tuni.fi).

Key informant interviews and focus group discussion will be transcribed into text files by companies providing transcription and translation services. Nondisclosure is ensured when contracting transcription and translation services.

The pseudonymized transcriptions (text files) will be initially archived in TAMK's TUNI OneDrive and a secured shared online folder Nextcloud, to be utilized within the FUSILLI Project consortium.

All personal data collected during the study will be processed in compliance with the EU's General Data Protection Regulation (GDPR) and the data protection laws of Finland. If you have any questions of would like to exercise your rights recognized in Chapter III of the General Data Protection Regulation of the EU (e.g. right to access, right to object, right to be forgotten), you can contact our Data Protection Officer via tamk@tuni.fi.

## **Protecting the privacy of participants in research papers/publications and communicating about the study**

Your identity will be anonymized as much as possible in any report of this research. This will be done by removing your name and details that would directly reveal your identity or those of people that you might speak about. It is likely that we do mention the place where you work (e.g. "someone from the city administration") and/or the name of the initiative that you are affiliated with.

Participants will receive a summary of interview and focus group discussions to check interviewer's interpretation.

The list of contacts collected for purposes of key informant interviews, signed consent forms and original audio-recordings will be stored at TAMK's internal secure online storage and archive systems. The documents will be securely deleted after publication of the research results.

### **Use of data for later research purposes**

Transcription data obtained during the study will be anonymized and published at Finnish Data Archive (FSD) for registered users to utilize for other scientific purposes in the future.

### **Funding sources**

This project has been funded from European Union's Horizon 2020 research and innovation programme under the grant agreement No 101000717.

## Voluntary participation

Participation in this study is entirely voluntary, and you have the right to withdraw from the study at any time either permanently or for a temporary period. Data collected about the participant up to the point of withdrawal will remain in the study database and may not be removed.

## Inquiries

Please direct all inquiries about the FUSILLI Project and this research study to:

### Researchers' contact details

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External funding

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